



**State of Arkansas
Department of Finance
And Administration**

DFA – ARKANSAS TOBACCO CONTROL
101 E. Capitol Ave., Suite 401
Little Rock, AR 72201
Phone: (501) 682-9756
Fax: (501) 682-9760
<https://www.atc.arkansas.gov>



**BOARD MEETING MINUTES
March 07, 2024**

The Arkansas Tobacco Control Board met on Thursday, March 7, 2024, for its monthly meeting in the Main Street Mall Building, located at 101 E. Capitol Avenue, Little Rock, Arkansas, beginning at 10:00 a.m. in Suite 119. There were seven (7) Board members present.

- **Board Members Present:** Chairman Gary Proffitt, Mr. Kerry Lott, Mr. Brandon Mickinney, David Hendrix, Jr., Dr. Shabbir Dharamsey, and Dr. Patricia Knott.

CALL TO ORDER.

- Chairman Gary Proffitt called the ATC Board meeting to order and opened the meeting welcoming the guests and staff.

BOARD MEETING MINUTES

Chairman Gary Proffitt requested a motion to approve the board meeting minutes from February 01, 2024. A motion was made by Dr. Shabbir Dharamsey and seconded by Mr. Brent Summerhill to approve the February 01, 2024, minutes. It passed with seven (7) yes votes and zero (0) opposing votes.

NEW RETAIL PERMITS ISSUED

- Director Christy Bjornson requested the Board members to review and approve the list of forty-nine (49) new permits (those permits other than wholesale permits) issued from February 1, 2024 through February 29, 2024.
- A motion was made to accept and approve the list of forty-nine (49) new permits issued by Mr. Brent Summerhill and seconded by Mr. Kerry Lott. The motion passed with seven (7) yes votes and zero (0) opposing votes.

ACCEPTED OFFERS OF SETTLEMENT

- Director Christy Bjornson requested the Board members to review and approve the list of Accepted Offers of Settlement for the month of February 2024. A motion was made to accept the

Accepted Offers of Settlement by Mr David Hendrix, Jr and seconded by Dr Shabbir Dharamsey The motion passed with seven (7) yes votes and zero (0) opposing votes

ENFORCEMENT ACTIVITY

- CID Director David Potter reported for following results for compliance checks

December FY 24 - 31 / 342 = 9 06 %

January FY 24 - 29 / 373 = 7 78 %

February FY 24 - 31 / 433 = 7 16 %

FY 2024 - 252 / 3,288 = 7 66 %

Results for Inspections for the month of February 2024, with 14 out of 23 inspections totaled 34 violations = 60 9 %

FDA ACTIVITY

Deputy Director Ray Owens reported for the month of February 2024 FDA Agents completed 270 routine inspections with 16 potential violations resulting in a 5 9% violation rate for the month of February FDA Agents completed 95 follow-up Inspections with 3 potential violations resulting in a 3 16 % violation rate for the month of February 2024

OPEN FORUM

- Chairman Gary Proffitt asked if there were any questions or comments from the Board members There were no questions or comments made at that time

ADJOURNMENT

In closing, Chairman Gary Proffitt stated that the next ATC Board meeting is scheduled for April 04, 2024 A motion was made by Mr Brent Summerhill and seconded by Mr David Hendrix, Jr to adjourn It was approved with seven (7) yes votes and zero (0) opposing votes The meeting was adjourned

Minutes prepared by

Sharee Devore

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Dated March 07, 2024